



Board of Directors

Leslie Maloney, *President*
Andy Ziegler, *Vice President*
Amanda Larson, *Treasurer*
Amber Miller, *Secretary*

**Wednesday, April 22, 2020, 2:00 p.m.
Special Meeting Minutes**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – *The meeting was called to order at 2:00 p.m. Those in attendance were Leslie Maloney, Andy Ziegler, Amber Miller and Amanda Larson.*
- Pledge of Allegiance
- Adoption of the Agenda - *Unanimously adopted under one motion by Andy Ziegler; seconded by Amber Miller. Leslie Maloney – AYE; Andy Ziegler – AYE; Amber Miller - AYE*

B. PUBLIC COMMENT (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

C. MANAGEMENT COMPANY REPORT

1. Paycheck Protection Program Small Business Loan – *Mike Hess reviewed the PPP Loan with the Board members. The loan has a forgiveness feature. The loan consists of 2.5 times the calculation of payroll costs. Looking for approval to move forward with receiving the loan. If the funds are spent within 8 weeks on payroll, rent, utilities and mortgage interest, loan proceeds forgiven. Opportunity to get an 8-week cashflow stream. Andy would like to see a plan on what the freed-up funds will be used for. This will be brought to the next Board meeting. Constance stated that we are looking at many ideas for the plan for these funds. Beth also mentioned that we are also waiting to see what the State is going to do with the revenue loss. Leslie thanked Constance for being so conservative with Odyssey's funds allowing for a rainy day.*

D. CONSENT AGENDA (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda)

Odyssey Charter School, Inc. Business:

1. Approve the Odyssey Charter School, Inc. loan agreement with Regions Bank for the Paycheck Protection Program Small Business Loan. *Unanimously approved under one motion by Andy Ziegler; seconded by Amber Miller. Leslie Maloney – AYE; Andy Ziegler – AYE; Amber Miller - AYE*

2. Approve the Regions Bank Resolution to Borrow and Pledge - ***Unanimously approved under one motion by Andy Ziegler; seconded by Leslie Maloney. Leslie Maloney – AYE; Andy Ziegler – AYE; Amber Miller - AYE***
3. Approve the opening of a new OCS, Inc. bank account with Regions Bank for the sole purpose of depositing and administering Paycheck Protection Program funds. The signors on this account will be Leslie Maloney, Wendi Nolder, Monica Knight and Constance Ortiz. ***Unanimously approved under one motion by Andy Ziegler; seconded by Amber Miller. Leslie Maloney – AYE; Andy Ziegler – AYE; Amber Miller - AYE***

E. ACTION AGENDA (Items for Discussion by the Board)

F. BOARD DIRECTORS' REPORT – *Leslie asked about the general morale of the staff and families. Constance stated that there is a lot of comradery happening and a lot of support for staff and families. The administrators also spoke about the support given to the staff and families. Amber Miller, as a parent, thanked Constance and the administrators for their support and that they have gone above and beyond to make home instruction easier.*

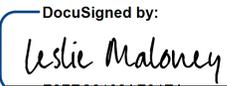
G. ADJOURNMENT – *The meeting adjourned at 2:26 p.m.*

The undersigned hereby certifies that he/she is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on May 20, 2020.

ODYSSEY CHARTER SCHOOL, INC.

A Florida not-for-profit corporation

By: 
Approved By _____
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May 20, 2020
Date