



### **Board of Directors**

Leslie Maloney, *President*  
Thomas Cole, *Vice President*  
Amanda Larson, *Treasurer*  
Nick Holpfer, *Secretary*  
Sonja White, *Director*

**Wednesday May 16, 2018, 5:15 p.m.**  
**Meeting Agenda**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

#### **A. OPENING EXERCISES**

- Call to Order & Establish Quorum
- Pledge of Allegiance
- Adoption of the Agenda

**B. PUBLIC COMMENT** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

#### **C. PUBLIC PRESENTATION**

1. Construction Preliminary Design – Constance Ortiz, GA and Larry Maxwell, Spacecoast Architects

#### **D. MANAGEMENT COMPANY REPORT**

1. Draft Budgets – Beth Crist

#### **E. SITE ADMINISTRATOR REPORT**

#### **F. INFORMATION**

1. Spacecoast Architects Proposal
2. Building Hope Proposal for construction management acting as owner's representative
3. Paychex Employee Handbook

**G. CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda)

#### **Odyssey Charter School, Inc. Business:**

1. Approve the Minutes of the Odyssey Charter School, Inc. Board of Director's Meeting for January 25, 2018 as presented.
2. Receipt of 2016-2017 Tax Form 990.
3. Approve the 2018-2019 Board Meetings Calendar.
4. Approve the 2018-2019 Employee Calendars.

5. Approve the 2018-2019 School Student Calendar.
6. Approve the 2018-2019 Wellness Policy.
7. Approve the revised Uniform Policy.
8. Approve the revised Independent Contractor Agreement.
9. Approve the revised Teacher Employment Agreement.
10. Approve the Collaborative Educational Network, Inc. Agreement.
11. Approve the revised adjusted salary scale, including pay for performance, to take effect for the 2018-2019 fiscal year.
12. Ratify approval of the May 1-6, 2018 Site Administrator, AP and staff professional development at the National Green School Conference not to exceed \$11,000.
13. Approve the June 27-29, 2018 Site Administrator and AP professional development at the Culture Keepers Principal Leadership PLC Work Institute not to exceed \$7,000.
14. Approve new K-12 Science curriculum for all schools Discovery Education, not to exceed \$110,000, effective at the beginning of the 2018-2019 school year for five years.
15. Approve the resolution titled "Action of the Board of Odyssey Charter School, Inc. (For Additional Facilities for Eldron Boulevard and Wyoming Drive Campuses)".
16. Approve the Edwards Cohen Engagement Letter for Legal Services with regards to the expansion of both Odyssey facilities.
17. Approve agreement for financial advisory services with Charter School Services Corporation not to exceed \$10,000.
18. Approve engagement with Ziegler and Company as lead underwriter for tax-exempt bonds.

**Odyssey Charter School Business:**

19. Approve the 2017-2018 Second and Third Quarter Financial Reports.
20. Approve the 2018-2019 Draft Operating Budget.
21. Ratify approval of the Elementary and Jr/Sr High Dell computer equipment lease/purchase agreements.
22. Approve to establish Odyssey Jr/Sr High as a Community Eligibility Provision (CEP) school.
23. Approve Summer Camp out-of-county field trip requests to the Orlando Science Center and Wonderworks in Orlando, FL.
24. Ratify approval of Dorette Thompson to teach out-of-field in MG Math 6-12 for the 2017-2018 school year.

**Odyssey Preparatory Academy Business:**

25. Approve the December 2017 and the January, February and March 2018 Monthly Financial Reports.
26. Approve the 2018-2019 Draft Operating Budget.
27. Ratify approval of the Dell computer equipment lease/purchase agreement.
28. Approve the Speech Therapy agreement with Orange Tree Staffing.

**Orion Preparatory Academy-Brevard Business:**

29. Approve the December 2017 Monthly Financial Reports.



**H. ACTION AGENDA** (Items for Discussion by the Board)

1. Approve to remove inactive Board member, Sonja White, and declare Board position as vacant.
2. Approve the Principal Best and Brightest bonus for Site Administrators, Wendi Nolder and Monica Knight in the amount of \$2,500 each.
3. Designate a Board member to work with school attorney, Melissa Gross-Arnold, to negotiate the renewal of the Green Apple School Management Agreement.

**I. BOARD DIRECTORS' REPORT**

**J. ADJOURNMENT**

- **Next Board Meeting TBD:**
- *Construction Update*
  - *Green Apple Management Agreement*
  - *Green Apple ESP Evaluation*